

JINMAO PROPERTY SERVICES CO., LIMITED

金茂物業服務發展股份有限公司

(Incorporated in Hong Kong with limited liability)
(Stock Code: 816)

NOTIFICATION LETTER

23 September 2024

Dear Registered Holder,

Jinmao Property Services Co., Limited (the "Company")

Notice of Publication of 2024 Interim Report (the "Current Corporate Communication")

The English and Chinese versions of the Company's Current Corporate Communication are available on the Company's website at www.jinmaowy.com and the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk (the "HKEX's website") or the arranged printed version(s) of Current Corporate Communication are enclosed (if applicable). You may access the Current Corporate Communication as appeared on the Company's website, by browsing through the HKEX's website or by referring to the attached printed version(s) (if applicable). If you have any difficulty in receiving or gaining access to the Current Corporate Communication for any reason or wish to receive the Current Corporate Communication in printed form or in a language version other than your existing choice, we will upon your notice send the Current Corporate Communication of your choice of language in printed form to you free of charge as soon as possible; please write to the Company's share registrar, Computershare Hong Kong Investor Services Limited (the "Share Registrar") at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email to JinmaoServices.ecom@computershare.com.hk.

Arrangement of Electronic Dissemination of Corporate Communications (Note 1)

Pursuant to Rule 2.07 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited under the expansion of paperless listing regime and electronic dissemination of Corporate Communications that came into effect on 31 December 2023, the Articles of Association of the Company and the Companies Ordinance (Chapter 622 of the Laws of Hong Kong), the Company has adopted electronic dissemination of Corporate Communications. Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the Company's website and the HKEX's website, in place of printed copies, provided that shareholders have consented to receiving all future Corporate Communications published on the Company's website and the HKEX's website.

Solicitation of electronic contact details

To promote electronic dissemination of Corporate Communications, to the extent you have not already done so, you are requested to provide an email address in the enclosed reply form (the "**Reply Form**") and send it to the Share Registrar for the purpose of receiving (i) email notifications for the publication of the relevant Corporate Communications on the Company's website as and when Corporate Communications are published on the Company's website and (ii) all future Actionable Corporate Communications (Note 2) in electronic form from the Company. To ensure timely receipt of the latest Corporate Communications, the Company recommends you to provide your email address by scanning your personalized QR code printed on the Reply Form. If you have previously provided an email address, the Company will continue to use the email address to send you notifications of publication of Corporate Communications and Actionable Corporate Communications.

If you want to receive or continue to receive future Corporate Communications in printed form, to the extent you have not already done so, please complete the Reply Form and send it to the Share Registrar or send an email to JinmaoServices.ecom@computershare.com.hk specifying your name, address and request to receive future Corporate Communications in printed form. Please note that such instruction shall be valid up to the time when the Company publishes its next annual report in the following year.

Should you have any queries in relation to this letter, please call the Company's hotline at 8610-56973014 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays or send an email to JinmaoServices.ecom@computershare.com.hk.

By order of the Board
Jinmao Property Services Co., Limited
Song Liuyi
Chairman

Note:

- 1. Corporate Communication means any document issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the annual report which covers the directors' report, its annual accounts together with a copy of the auditor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
- 2. Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holders. For the avoidance of doubt, this does not include a notice of general meeting or proxy form.

REPLY FORM 回條						
To: Computershare Hong Kong Investor Services Limi (the "Share Registrar") 17M Floor, Hopewell Centre 183 Queen's Road East, Wanchai, Hong Kong		chai, Hong Kong		Ī	香港中央證券登記有限公司 (「股份過戶登記處」) 香港灣仔皇后大道東 183 號 合和中心 17M 樓	
(Please <u>choose ONLY ONE of the options below)</u> (請 <u>從以下選項中只選擇其中一項)</u>						
Optio						Personalized QR Code <u>專屬二維碼</u>
選項	項1 掃瞄 <u>閣下專屬二維碼提</u> 供 閣下之電子郵件地址,以接收公司通過電子方式發佈的日後公司通訊					
	•	return this Reply Form if you 引下 無須 交回本回條。	choose Option 1.			
Option 2 I/we hereby provide my/our email address in writing for receipt of future Corporate Communications of the following listed company						
	(the "Company") via electronic dissemination					
選項 2 本人/吾等現以書面提供本人/吾等之的電子郵件地址,以確保收到以下上市公司(「公司」)通過電子方式發佈的日後公司通訊						的日後公司通訊
Name of securities holder(s) 證券持有人姓名: Name of the listed company 上市公司名稱: Jinmao Property Services Co., Limited (Stock Code: 816)						
金茂物業服務發展股份有限公司(股票代號:816)						
Email	address 電郵地址: (Notes 3/附註3)					
Option 3 I/we hereby request for receipt of future Corporate Communications in printed form and noted that this instruction is valid up to the time when the Company						
publishes its next annual report in the following year. (Please mark "\" in the below box if applicable) 選項 3 本人/吾等現要求收取日後公司通訊印刷版,並已知悉本指示將直至公司於翌年刊發下一份年報為止之前有效。 (知證 5) (如適用,請在以下方格						
選項	3 <u></u> 本人/音等現要氷収 内劃上「✓」號)	以日後公司選訊印刷版,	亚巴知态本指示將且至公	可於翌年刊發	卜一份年報為止乙則有效。	(如適用,請在以下方格
	Printed English version 英文印刷本		rinted Chinese version 中文印刷本		Both the printed English and (英文及中文印刷本	Chinese versions
Signa 簽名	ture(s): ^(Notes 1) : <i>(附註</i> 1)		Contact number: 聯絡電話號碼:		Date: 日期:	
Notes 附注: 1. Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid. 請清楚镇妥 関下之所有資料、知識離光投資・抑工回路須由所有聯先投資聯合资子,力為有效。 2. Any Reply Form with no signature or otherwise incorrectly completed will be void. 任戶回路若有夏季或庄集地下加減各下证券,则不回路销售分野。 3. If the Company does not receive a functional email address in your reply, you will be unable to receive notifications regarding the publication of Corporate Communications. 如公司沒有效型 朋方的有效量子那伊地址, 用下解新光设施转幅器整体公司递用的速矩。 4. If you provide more than one email address by QR code, email, Reply Form and/or other means, only the latest one email address provided will be registered. 如 周下通過二維碼。電影 回路及成其他方式提供多於一個的電子鄉作地址,只有 周下最接提供的電子鄉作地址的資產被用於登記。 5. If you mark ❤ in the box in Option 3, no email address will be registered and only Corporate Communications in printed form will be received. 如 周下进程可分形的测比 〈 」费,并不曾有電子那作地址被查觉,只有公司通讯的印刷报音被收取。 For the avoidance of doubt, the Company does not accept any other instructions given on this Reply ten on the Reply ten of the Reply ten						
(i) "Per 本產 (ii) You in th 图 (iii) You (iv) You by !	AL INFORMATION COLLECTION STATEMENT sonal Data" in this statement has the same me uppt 中午指向"風,產料,與香港之時學,Personal Data to the Company, Your supply of Personal Data to the Company, Your supply of Personal Data to the Text 和原生开始,这一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个	aning as 'personal data' in the Person 86章 《個人資料 (私題) 條例》 be used in connection with, including 6 Company is on a voluntary basis. In 但不限於有關公司以電子方式發 節約指示及波要求。 5 by the Company to its subsidiaries, record purposes. 等定了,將 関下的個人資料中的。 5 bare Registrar at 17M Floor, Hop 6 bbr 图下的風人資料,任何終 6 bbr 图下的風人資料,任何終 6 bbr 图下的風人資料,任何終	(「《 紅題條例》」)中「個人資 put not limited to, the Company's election case of a failure to provide sufficient in 作の公司通訊"及就 間下持有的公司 作的と同途。 作のない。 作のない。 ない。 ない。 ない。 ない。 ない。 ない。 ない。	料」的涵義相同。 onic dissemination of (formation, the Compan]證券有關的其他事 anies or bodies for any 戶登記處、及/或其f the PDPO. Any such tt, Wanchai, Hong KC	Corporate Communications* and to liaise with ny may not be able to process your instruction 宜上與 閣下聯絡。閣下是自願向公司: y of the stated purposes, or when it is required: 也公司或團體,並將在遵當期間保留該等 request for access to and/or correction o nong or by email at PrivacyOfficer@computeding	and/or request as stated in this Reply Form. 提供個人資料。若 関下未能提供足夠資 bl to do so by law and will be retained for such E個人資料作核實及紀錄用途。 f your Personal Data should be in writing, share.com,k.

MAILING LABEL 郵寄標籤

Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司 Freepost No. 簡便回郵號碼:37 Hong Kong 香港